

AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK
September 22, 2015
1:00 pm

Swearing In Ceremony

- Quentin Stevick

A. ADOPTION OF AGENDA

B. DELEGATIONS

(1) Request for Fire Equipment

- Fraser Stewart, Castle Mountain Community Association, will be present to address this matter.

C. MINUTES

(1) Council Meeting Minutes

- Minutes of September 8, 2015

D. UNFINISHED BUSINESS

(1) Waste Removal Services

- Report from Director of Operations, dated August 11, 2015

(2) RCADE Project – Pincher Creek Rotary

- Email from Dan Crawford, dated August 26, 2015
- Presentation from September 8, 2015

E. CHIEF ADMINISTRATOR OFFICER'S (CAO) REPORTS

(1) **Operations**

a) Operations Report

- Report from Director of Operations, dated September 16, 2015

(2) **Planning and Development**

a) Road Closure Resolution – NW 8-6-2 W5M - McDowall

- Report from Director of Development and Community Services, dated September 17, 2015

(3) **Finance and Administration**

(4) **Municipal**

a) Chief Administrative Officer's Report

- Report from CAO, dated September 17, 2015
- Administration Call Log

F. CORRESPONDENCE

(1) **Action Required**

a) MCC Arena Condenser and Chiller Project – Request for Funding

- Letter from Town of Pincher Creek, dated September 1, 2015

b) Alberta Culture Days 2015

- Letter from Pincher Creek and District Municipal Library

(2) **For Information**

a) Brochures from TransCanada

- Letter from TransCanada, received September 8, 2015

b) Regional Collaboration / Mediation

- Letter from Town of Pincher Creek, dated September 4, 2015

- c) Thank You Card
 - Thank You Card from Pincher Creek Rodeo Club, received September 15, 2015
- d) Curling Rink Update
 - Letter from Pincher Creek Curling Club, received September 17, 2015

G. COMMITTEE REPORTS / DIVISIONAL CONCERNS

Councillor Quentin Stevick – Division 1

Councillor Fred Schoening – Division 2

Councillor Garry Marchuk – Division 3

- Oldman River Regional Services Commission,
- Minutes from July 9, 2015

Reeve Brian Hammond - Division 4

Councillor Terry Yagos – Division 5

H. IN-CAMERA

(1) Personnel

I. NEW BUSINESS

J. ADJOURNMENT

*Council
Corresp - Action*

B1

RECEIVED

SEP 04 2015

M.D. OF PINCHER CREEK

Castle Mountain Community Association
Castle Mountain Resort
P.O. Box 455
Pincher Creek, AB
TOK 1W0

September 3rd, 2015

Municipal District of Pincher Creek
Wendy Kay, Chief Administrative Officer
P.O. Box 279
Pincher Creek, AB
TOK 1W0

Dear Wendy Kay:

RE: Request for Fire Equipment

The Castle Mountain Community Association is a group of community members that predominately live and recreate in Southern Alberta. Many of our members have young children and grandchildren that enjoy the wonderment of Castle Mountain Resort. Extended families enjoy Castle Mountain Resort throughout the year, but especially to experience this summer wonderland during the off season.

The Castle Mountain Community Association is requesting Fire Equipment as a tool to keep our families safe in the Southern Alberta area. This summer we have experienced a very dry spring and summer, with fires starting as close as Waterton by lightening. We the Castle Mountain Community would like to have access to fire suppression on site.

Please consider this a request for assistance for Fire Equipment at Castle Mountain Resort on behalf of the Castle Mountain Community Association. If you require any further information, please feel free to contact me.

Sincerely,



Fraser Stewart
President, Castle Mountain Community Association
403-627-5605
castlestewarts@gmail.com
Charitable Registration Number 507330306

CC Councillor Gary Marchuk

**MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
REGULAR COUNCIL MEETING
SEPTEMBER 8, 2015**

8551

The Meeting of the Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, September 8, 2015, in the Council Chambers of the Municipal District Building, Pincher Creek, Alberta.

PRESENT Reeve Brian Hammond, Councillors Terry Yagos, Fred Schoening, and Garry Marchuk

STAFF Chief Administrative Officer Wendy Kay, Director of Finance and Administration Mat Bonertz, Director of Operations Leo Reedyk, Director of Development and Community Services Roland Milligan, and Executive Assistant Tara Cryderman

Reeve Brian Hammond called the Council Meeting to order, the time being 1:00 pm.

A. ADOPTION OF AGENDA

Councillor Terry Yagos 15/373

Moved that the Council Agenda for September 8, 2015

Addition In Camera - Legal

And that the agenda be approved as amended.

Carried

B. DELEGATIONS

1) RCADE Project

Dan Crawford and James Van Leeuwen appeared as a delegation to speak to the Pincher Creek Regional Centres for Arts, Design and Entrepreneurship (RCADE).

A short video entitled "Farm Forward" was shown.

Knowledge Worker was explained.

The RCADE concept was explained.

A letter of support was requested to forward with grant application.

Funding was discussed.

A needs assessment and an asset inventory will be undertaken.

Based on those outcomes, a future design will be completed.

C. MINUTES

1) Council Meeting Minutes

Councillor Fred Schoening 15/374

Moved that the Council Meeting Minutes of August 25, 2015, be amended:

Page 8543 – C1 amend Hamlet of Lundbreck to Hamlet of Beaver Mines.

And that the minutes be approved, as amended.

Carried

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D. UNFINISHED BUSINESS

(1) AltaLink Route Comparisons and Proposed Alternate Routes

Councillor Terry Yagos 15/375

Moved that the AltaLink Route Comparisons and Proposed Alternate Routes presented by Russ Thompson on August 25, 2015, be received as information.

Carried

(2) Request to Develop Road Allowance ESE 25-5-1 W5M

Councillor Terry Yagos 15/376

Moved that the report from the Director of Development and Community Services, dated September 2, 2015, the letter from Jeff and Carol High, dated September 3, 2015 and the letter from Dean Kennedy, dated September 8, 2015, be received;

And that Council grant the applicant's request to develop a Road within a portion of the Undeveloped Statutory Road Allowance adjacent to the east of the SE 25-5-1 W5M to provide access to Lot 1, Block 1, Plan 121 1571, provided that:

- Firstly, the applicant supply an engineered design that meets the MD of Pincher Creek Development and Engineering Standards;
- Secondly, that the approved final engineered design presented, either fits entirely within the existing road right-of-way, or the applicant supply copies of back sloping agreements and/or purchase agreements with the adjacent landowners to allow the road work to extend past the extent of the existing municipal right-of-way, or to be contained within any new right-of-way as required;
- Thirdly, that the applicant enter into a development agreement with the municipality to provide for the construction of the road within the municipal right-of-way;

And further, that the MD provide a cost contribution as outlined within Policy 310, as this is considered an improvement to the municipal road network and a benefit to the public at large, with the cost to be determined at the completion of the project.

Carried

E. CHIEF ADMINISTRATOR OFFICER'S (CAO) REPORTS

1) Operations

a) Resolution to Foothills Little Bow Association -- Telus Phone Lines

Councillor Fred Schoening 15/377

Moved that the Resolution to Foothills Little Bow Associations, dated September 18, 2015, be amended, the amendment being to delete all reference to fibre optics and focus the intention of the resolution to the importance of phone lines being buried as soon as projects are completed.

Carried

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b) Lundbreck Septic Lagoon Sludge Removal

Councillor Fred Schoening 15/378

Moved that the report from the Director of Operations, dated September 2, 2015, regarding Lundbreck Septic Lagoon Sludge Removal, be received;

And that Council authorize the expenditure of \$26,000 for the treatment of sludge in the septic lagoon with \$10,000 expensed from Next Year Completion Reserve (6-12-0-727-6710) and \$16,000 expensed to Lundbreck Water/Sewer Capital Reserve (6-12-0-763-6760).

Carried

c) Beaver Mines Water and Sewer Servicing Grant Agreement

Councillor Garry Marchuk 15/379

Moved that the report from the Director of Operations, dated September 2, 2015, regarding Beaver Mines Water and Sewer Servicing Grant Application, be received;

And that Council authorize the Reeve and Chief Administrative Officer to sign the New Building Canada Fund – Small Communities Fund Conditional Grant Agreement on behalf of the Municipality.

Carried

d) Operations Report

Councillor Garry Marchuk 15/380

Moved that the Operations Report for the period of August 19, 2015 to September 2, 2015, be received as information.

Carried

2) Planning and Development

Nil

3) Finance

a) Statement of Cash Position

Councillor Terry Yagos 15/381

Moved that the Statement of Cash Position for the month ending August 2015, be received as information.

Carried

4) Municipal

a) Amending Agreement – Alberta Health Services

Councillor Fred Schoening 15/382

Moved that the Reeve and Chief Administrative Officer be authorized to sign the Amending Agreement on behalf of the Municipality.

Carried

b) Equipment Loan Agreement – Alberta Health Services

Councillor Terry Yagos 15/383

Moved that the Reeve and Chief Administrative Officer be authorized to sign the Equipment Loan Agreement on behalf of the Municipality.

Carried

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c) CAO Report

Councillor Fred Schoening 15/384

Moved that the CAO report for the period of August 21, 2015 to September 3, 2015, be received as information.

Carried

Councillor Fred Schoening 15/385

Moved that the Administration Call Log be received as information.

Carried

F. CORRESPONDENCE

(1) For Action

a) Relay for Life

Councillor Terry Yagos 15/386

Moved that the letter from Relay for Life, dated August 24, 2015, be received as information.

Carried

(2) For Information Only

a) Proposed Castle Rock Ridge to Chapel Rock Transmission Line

Councillor Fred Schoening 15/387

Moved that the email from Alberta Electric System Operator, dated September 2, 2015, be received;

And that Administration follow up with AESO, to confirm the numbers used in their letter dated September 1, 2015.

Carried

b) Correspondence – For Information

Councillor Terry Yagos 15/388

Moved that the following be received as information:

(1) Landfill Incinerator

- Email from Curtis Sinnott, dated August 28, 2015

(2) 2015 Municipal Recreation Engagement Forum

- Letter from Alberta Recreation and Parks Association, dated August 26, 2015

(3) Castle Mountain Resort Inc. – Notice of Shareholders Meeting

- Agenda, received September 2, 2015

(4) FCSS Funding Agreement Amendment

- Email from Family and Community Support Services, dated September 2, 2015

Carried

G. COMMITTEE REPORTS

Councillor Fred Schoening – Division 2
- Nothing to report

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Councillor Garry Marchuk – Division 3
- Alberta Southwest Meeting
- Beaver Mines Annual General Meeting

Reeve Brian Hammond - Division 4
- Mayors and Reeves Meeting

Councillor Terry Yagos – Division 5
- Nothing to report

Councillor Fred Schoening 15/389

Moved that the committee reports be received as information.

Carried

H. IN CAMERA

Councillor Terry Yagos 15/390

Moved that Council and Staff move In-Camera, the time being 2:31 pm.

Carried

Councillor Terry Yagos 15/391

Moved that Council move out of In-Camera, the time being 4:53 pm.

Carried

I. REQUEST TO CLOSE AND PURCHASE ROAD ALLOWANCE SE 9-6-2 W5M

Councillor Fred Schoening 15/392

Moved that the request to close, purchase and consolidate the Statutory Road Allowance adjacent to the SE 9-6-2 W5M be denied.

Carried

J. REQUEST TO CLOSE AND PURCHASE ROAD – PORTION OF 4TH AVENUE,
PINCHER STATION

Councillor Terry Yagos 15/393

Moved that Council grant the request to close and purchase the portion of 4th Avenue within the Hamlet of Pincher Station, provided that the applicant supply the required road closure fee;

And that the applicant be responsible for all costs associated with the closure and consolidation with said parcel.

Carried

K. WASTE REMOVAL SERVICES

Councillor Terry Yagos 15/394

Moved that this item be tabled to the next Regular Council meeting.

Carried

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L. ENCROACHMENT AGREEMENT – Plan 7850AL; Hamlet of Beaver Mines

Councillor Terry Yagos declared a potential conflict of interest and left the meeting, the time being 4:58 pm.

Councillor Garry Marchuk 15/395

Moved that Council agree to the Encroachment Agreement with respect to the encroachment of buildings onto the MD laneway within the Hamlet of Beaver Mines described as Plan 7850AL, the Lane adjoining Block 15, excepting thereout all mines and minerals.

Carried

Councillor Terry Yagos returned to the meeting, the time being 5:00 pm.

M. ADJOURNMENT

Councillor Fred Schoening 15/396

Moved that Council adjourn the meeting, the time being 5:01 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

MD OF PINCHER CREEK

AUGUST 11, 2015

TO: Wendy Kay, CAO
FROM: Leo Reedyk, Director of Operations
SUBJECT: WASTE REMOVAL SERVICES

1. Origin

The Municipal District provides for solid waste removal services in the municipality at a variety of locations including stationary dumpsters and door to door pickup. A variety of service providers have expressed some interest in contracting to the Municipal District for waste removal services. At their June 23, 2015 meeting Council passed Resolution 15/299 that states:

“Moved that Council direct Administration to work with the Crowsnest Pass / Pincher Landfill Society to review options available for removal of waste, and to obtain a fee schedule that will address the needs of the MD.”

2. Background:

The Municipal District contracts for the door to door pick up of waste in the Hamlets of Lundbreck and Beaver Mines. All residents have options for disposing of waste in bins located at:

- Public Works Shop;
- Pincher Station;
- Castle Mountain Resort;
- Castle River Campground and Rodeo Grounds;
- Castle View Ridge Estates;
- Fishburn Park;
- Village of Cowley; and the
- Crowsnest / Pincher Creek Landfill Association’s site in the NW ¼ 8-7-1-W5M.

The rental of the bins and the trucking of waste to the Crowsnest / Pincher Creek Landfill Association has been contracted for recent memory. The municipality pays for all tipping fees associated with waste from landowners of the municipality.

The Landfill Association has by necessity purchased equipment for its operations that have the potential to service the municipality’s needs. They have provided a fee schedule for pickup of waste material at the Municipalities sites and a rental schedule based on cost recovery over five years and then an additional use of the bin for five more years in a ten year contract. The pickup fees are slightly reduced and the rental recognizes the equipment rental charge will have paid for the unit long before the unit’s lifecycle is ended. These fee schedules result in a lower cost to the municipality.

Additionally, the use of larger bins, where applicable will result in a lower number of pickups associated with the same amount of material further reducing the cost to the municipality.

The proposed rate schedule and ancillary charges document is attached for reference. Some of the proposals included in the document are new to the municipality including cost for placement of bins in Country Residential subdivisions, feed lots or at the Boat Club.

To minimize the occurrence of people putting oversize, non-household materials in the large bins, a series of openings in the lid of the bin will ensure large items like mattresses etc. are not included in the Municipalities transport costs. There may be some short term issues with restricting the size of materials accepted but the long term benefit to the program is recognized.

The probable savings of having the Crowsnest / Pincher Creek Landfill Association rent bins and transport waste for the municipality is estimated to be approximately 20-30%. As 90-120 days are required for delivery of equipment for servicing the municipality and the existing contract expires December 31, 2015, a decision on whether administration should tender the Waste Removal Services or contract directly with the Crowsnest / Pincher Creek Landfill Association should be made.

3. Recommendation # 1:

THAT the report from the Director of Operations, dated August 11, 2015 regarding Waste Removal Services be received;

AND THAT Council approve the contracting of waste removal services with the Crowsnest / Pincher Creek Landfill Association as presented;

Recommendation # 2:

THAT the report from the Director of Operations, dated August 11, 2015 regarding Waste Removal Services be received;

AND THAT Council direct administration to tender the municipalities Waste Removal Services to determine if a better price and service can be obtained.

Respectfully Submitted,

Leo Reedyk



Attachments: Crowsnest / Pincher Creek Landfill Association proposal

Reviewed by: Wendy Kay, Chief Administrative Officer

W. Kay Date: *August 19, 2015*

P.O. Box 668
PINCHER CREEK, Alberta
TOK IWO

Phone (403) 628-3849
Fax (403) 628-2258

The Crowsnest/Pincher Creek Landfill Association

July 15 2015

To Pincher Creek Municipal District #9

The Crowsnest/Pincher Creek Landfill Association operates a roll off truck, bins for its own use and that of your Municipalities needs. The operation of this unit provides all concerned with modern efficient equipment along with very affordable pricing for these services. Our goal is to minimize the cost for these services to all of the rate payers in our area.

Residential waste pick up can be provided using poly carts and semi-automated compactor units

Our Landfill expansion and Alberta Environment's requirements have dictated the need to take control of our waste handling and disposal in order to meet these requirements. Our impact to the environment and how we dispose of in-house refuse and contaminants is high on our priority list. We would also expect these to be high on your list of priorities. The attached proposal and rates for services we are offering will hopefully meet with your approval.

We look forward to working with the Municipal District of Pincher Creek in developing a safe, clean and cost effective way of handling your waste pick up and disposal.

Should our proposal meet with your approval we can formalize a long term contract for both parties to review and sign.

Thank You

Emile J Saindon
CNPC Landfill Manager
1-403 628-3849
esaindon@toughcountry.net



Rate Schedule and ancillary charges for Roll off truck service and residential cart pick up service.

1. Pincher Station disposal rate for 45 cu yd bin. \$160.00 ea.
2. Town Bins disposal rate for 45 cu yd bin. \$160.00 ea.
3. MD Shop disposal rate for 6 yd bin. \$ 50.00 ea.
4. Fishburn Park disposal rate for 6 yd bin \$ 50.00 ea.
5. Castle Rodeo ground disposal rate 6 yd bin \$ 50.00 ea.
6. Castle Mountain disposal rate for 45 cu yd bin. \$275.00 ea.
7. Castle Mtn 6 yd bins 3 bins weekly service \$200.00 per week
8. Lundbreck residential pick up once per week \$10.50 per home per month
9. Beaver Mines residential pick up once per week \$10.50 per home per month
10. Boat Club 6 cu yd bins 2 bins weekly service \$100.00 per week
11. Feedlot 6 cu yd bins 1 bin weekly service \$ 50.00 per week
12. Country Residential 3 bins weekly service \$ 150.00 per week

These rates do not include Tipping Fees at the Landfill.

Rate and Service review every 12 months with discussions regarding costs and level of service required.

Ancillary charges

1. Bin rental charge of \$100.00 per 45 cu yd unit per month for the first 60 months. This charge will be discontinued for the following 60 months at which point replacement of the bins will be required.
2. 6 cu yd hyd away bins and 90 gal poly carts would be purchased by the Landfill Assoc. The MD would repay the costs over 36 months no interest charges would apply.
3. Fuel surcharge will only be applicable when fuel prices exceed \$1.00 per litre at which time we would assess an 8% surcharge. These surcharges would be reviewed monthly prior to billing.
4. Additional bins would be available at the above rates with an added delivery and pick up charge of \$100.00 per occurrence.

All repairs and maintenance of the equipment will be the responsibility of CNPC Landfill Assoc. Each bin supplied will have a mechanically operated lid to eliminate any release of refuse at your facility or in transit. Different capacity or configuration bins can be ordered for your needs.

Residential service would be provided using 90 gallon Bear Proof poly carts for each residence and pick up would be with semi-automated side loading compactor unit.

6 cu yd. hyd-away bins in rural areas would also be Bear proof and provide a safe and clean environment.

Routine pick up schedule for all locations can be developed and altered as required to meet your needs. We would also be receptive to any other services our unit could provide your Municipality and rate payers.

JASMAN & EVANS

BARRISTERS AND SOLICITORS
LAW OFFICE
985 EAST AVENUE
P.O. BOX 2530
PINCHER CREEK, ALBERTA, CANADA
T0K 1W0

RECEIVED
MAR 17 2004
M.D. OF PINCHER CREEK

**GRANT L. JASMAN, B.A., LL.B.
BARRISTER AND SOLICITOR
NOTARY PUBLIC

**DOUGLAS JAMES EVANS, Q.C.
BARRISTER AND SOLICITOR
NOTARY PUBLIC

Telephone: (403) 627-2877
Fax: (403) 627-4495

File No. 2735

March 16, 2004

Municipal District of
Pincher Creek No. 9
P.O. Box 279
PINCHER CREEK, AB
T0K 1W0

ATTENTION: LORETTA THOMPSON, MPA

Dear Madam:

Re: The Crowsnest/Pincher Creek Landfill Association

I am enclosing herewith a review of the history of the Landfill, the Association, the legal rights of members and answers to your questions regarding same.

I will be present at the Council Meeting on March 23, 2004 at 1:30 p.m.

Yours truly,

JASMAN & EVANS

Per: 
Douglas J. Evans, Q.C.

DJE:bm
enclosure

The Crowsnest/Pincher Creek Landfill Association

History:

The Landfill arose as a result of an Agreement made in 1976 between the Town of Pincher Creek, Municipal District of Pincher Creek No. 9, the Village of Cowley, the Village of Bellevue, the Village of Frank, the Town of Blairmore and the Town of Coleman and the Government whereby they agreed to establish a landfill which at that time was called the Crowsnest/Pincher Creek Regional Waste Management Authority, and this is set out in the Agreement dated the 22nd of March, 1976, a copy of which is hereto attached.

You will note in the original Agreement that each Municipality was to appoint one member to sit on the committee operating the Regional Waste Management Authority, and this Agreement was signed by all parties, including Improvement District No. 5. There were initially 8 parties to this Agreement.

Subsequently, in 1999 the Regional Waste Management Authority passed a motion whereby the representation was changed in that the Municipality of Crowsnest Pass had three members, the M.D. of Pincher Creek one, the Town of Pincher Creek one and the Village of Cowley one.

With regard to the actual landfill, there was an agreement on the 15th of March, 1976 between the Government and The Crowsnest/Pincher Creek Regional Management

Authority whereby they were to construct and operate the landfill. The Government provided the sum of \$400,000.00.

The Agreement provided in Paragraph 9 that the Authority shall have the responsibility of obtaining any lease or other disposition under the Public Lands Act necessary for the project, and this is again signed by all parties. A lease was done up, Miscellaneous Lease No. MLL760025, with the Municipal District of Pincher Creek for the operation of the Landfill. This lease has been renewed and in 1996 was renewed for a 25 year period.

In 1997 The Crowsnest/Pincher Creek Landfill Association was incorporated under the Societies Act. This incorporation was done by Ron Leaf, and I believe he employed a lawyer out of Calgary to do it. For your information, we are enclosing a copy of the Societies Act application that was sent in at the time, and you will note that each Municipality had a representative sign on their behalf. We are also enclosing a copy of the Bylaws, which set out who is to be a Director.

We were instructed to prepare an Agreement whereby the assets of the Crowsnest/Pincher Creek Regional Waste Management Authority were transferred to The Crowsnest/Pincher Creek Landfill Association, and an Agreement was signed effective the 2nd day of January, A.D. 1998 whereby this was done.

A portion of that Agreement, in 2.01(d), was that there should be an assignment of the leases of land leased by the Municipal District of Pincher Creek No. 9 to The

Crowsnest/Pincher Creek Landfill Association. The Lease was subsequently assigned, and the assignment was registered with Alberta Environment, and they finally gave their consent to the assignment in 1999. There were considerable problems getting the consent to the assignment, because the Government wanted to be relieved of liability under the original Agreement, but we were not prepared to allow them to be released.

In conclusion, the original Agreement provided for 7 representatives on the Committee of the Landfill. This was subsequently reduced to 6. When it was incorporated as a Society, the Bylaws provided in Section 16.1 that the affairs of the Society shall be managed by a Board that shall consist of no more than 6 Directors, who shall be appointed as follows: (and they have one Director from each of the Municipal District of Pincher Creek No. 9, the Town of Pincher Creek, the Village of Cowley, and three from the Municipality of Crowsnest Pass.

Bylaws:

There is a conflict in the Bylaws in that Article 4, dealing with voting rights of membership, provides that each member shall be entitled to one vote on every matter properly put before the meeting for a vote, and member is defined to be a Municipality. This is further stipulated in Paragraph 15.1, where they say at all meetings of the Society every question shall be decided by a majority of the votes of the members present, and every member shall have one vote. This is contrary to Article 16 that provides for the Board of Directors, which provides for three Directors from the Municipality of Crowsnest Pass.

Without researching this, I believe that perhaps an argument could be made that the members could vote to change the composition of the Board of Directors by amending the Bylaws. The Bylaws themselves, in Article 37, provide that they may be rescinded, altered or added to by a Special Resolution of the members, so, therefore, the members, being the individual municipalities, would each have one vote if there was a proposition brought forward to amend the number of Directors each Municipality could appoint.

Answers to Questions:

With regard to the specific question of the Municipal District pursuant to the letter from Loretta Thompson dated February 26, 2004, we would advise as follows:

- 1. With regard to the question of what involvement, if any, do the individual Councils have with regard to the management of The Crowsnest/Pincher Creek Landfill Association, the only involvement is that since The Crowsnest/Pincher Creek Landfill Association is a separate legal entity, the individual Councils have the right, in the case of the M.D. of Pincher Creek, to nominate one (1) Director to sit on the Board. The individual municipal councils do not have the right to deal with the actual operation and budget of The Crowsnest/Pincher Creek Landfill Association.*
- 2. The Board controls the action of The Crowsnest/Pincher Creek Landfill Association.*
- 3. The other right that the individual municipalities have is that they can bring a*

motion before the members to change the setup of the Board of Directors, but you would need the support of the other members to do this. I do believe that the majority rule of members would prevail, and, therefore, to change this, if the Municipality of Crowsnest Pass objected you would need the support of the Town of Pincher Creek and the Village of Cowley.

- 4. With regard to the question of whether an individual Councillor or Council representative have any kind of veto power with regard to financial issue, the answer is no, as the majority action of the Board of Directors is the final authority.*
- 5. With regard to the process to follow, should a Council wish to withdraw from the Association pursuant to the bylaws, they have to give one year's notice. I believe this would be very dangerous as you lose any claim to any of the assets.*

The Societies Act provides that bylaws may be rescinded, altered or added to by a special resolution of the Society, and it sets out the procedure to be followed.

Therefore, in conclusion I do believe that you can change the number of directors in the Society and the allocation of them by a special resolution of the members of the Society.

Under Article 9 of the bylaws, you can call a meeting of the members. If two members of the Society request it, the Chairman shall call a general meeting of the Society.

Tara Cryderman

From: Dan Crawford <sudsyscarwash@gmail.com>
Sent: Wednesday, August 26, 2015 9:00 AM
To: Tara Cryderman
Cc: Wendy Kay
Subject: Re: FW: Letter of support
Attachments: RCADE Overview.docx

Good morning Tara. Thanks for getting back to me. James Van Leeuwen and I will be attending your council meeting on Sept 8. We will have a short power point if that will work. I have attached the outline for the RCADE. If you have any questions, please call.

Thanks
Dan

On Thu, Aug 20, 2015 at 4:09 PM, Tara Cryderman <AdminExecAsst@mdpincercreek.ab.ca> wrote:

Hi Dan,

I have you scheduled as a delegation to Council for their meeting on Tuesday, September 8. Council meetings start at 1:00 pm.

Delegations are allotted 10 minutes to present with a question and answer period with Council following your presentation if they have questions.

Please forward me your presentation no later than September 2 to be included in the Council package.

Please do not hesitate to contact us should further information or clarification be required.

Take care,

Tara

From: Dan Crawford [mailto:sudsyscarwash@gmail.com]

Sent: Thursday, August 20, 2015 10:08 AM

To: Wendy Kay <wkay@mdpincercreek.ab.ca>

Subject: Letter of support

Wendy. I have been talking with Roland about a letter of support for an initiative a group of us are working on. It is called RCADE. We are applying for grants and they are requesting letters of support from our local government. He said we need to get in front of the council before anyone could sign a letter. Sooner is better than later. He mentioned that Sept 8 is the next meeting date. Could we present to them? What do you need from us?

Pincher Creek RCADE (Regional Centres for Arts, Design & Entrepreneurship)

RCADE is a community development initiative operating on two levels. At community level, it is an enterprise supporting learning, innovation, and creativity. Regionally, it enables application of expertise and other resources to development of shared-use resources and best practices, and collaborative approaches to economic development.

Thanks

Dan Crawford

RCADE

Pincher Creek RCADE (Regional Centres for Arts, Design & Entrepreneurship)

RCADE is a community development initiative operating on two levels. At community level, it is an enterprise supporting learning, innovation, and creativity. Regionally, it enables application of expertise and other resources to development of shared-use resources and best practices, and collaborative approaches to economic development.

Digital resources and facilities will be shared across four 'startup' venues in Pincher Creek to establish a coordinated, systemic approach to community engagement and community development (Matthew Halton High School; St. Michael's Catholic School; Pincher Creek & District Municipal Library; and Napi Friendship Centre). These venues will communicate with each other and the broader world through an optical fibre network, enabling unfettered access to cloud-based applications and services and more networked, collaborative approaches to learning, innovation and entrepreneurship.

RCADE will initially support audio production, video production, digital storytelling, coding, robotics and 3D printing, and expand into additional areas of application as the user base expands and evolves. RCADE will be available to all community residents and visitors, and developing marketable knowledge and skills among youth will be a key focus.

Regionally, RCADE will help local governments to organize and coordinate assets and interests as they develop digital resources. Many communities are investigating the economic advantages of optical fibre utilities, but few are ready to engage this opportunity confidently and consistently. RCADE will accelerate community readiness by catalyzing community interest and engagement in application of digital tools. Built-in usage metrics will reveal what is working and what is popular, enabling communities to confidently build more effective and collaborative strategies and solutions for development.

How will this project positively impact our rural community?

RCADE is already positively impacting Pincher Creek, as four previously 'siloes' organizations now collaborate with a common purpose. Other organizations are interested to participate, including Allied Arts Council of Pincher Creek, Pincher Creek Community Adult Learning Council, and Pincher Creek & District Historical Society.

RCADE will enable improvement of communications capabilities and practices for all community-based organizations, many of which cannot easily afford to upgrade to state-of-

the-art technologies. RCADE will enable sharing of support for IT maintenance and service development, helping organizations to develop and deliver better services while improving the reach of services into the broader community.

The RCADE team is developing relationships to allow post-secondary institutions to move their curricula deeper into rural communities. Lethbridge College is already working with Mathew Halton High School, and a relationship with the Alberta College of Art + Design (ACAD) is now unfolding. RCADE will provide powerful leverage for reaching into the broader region, building from the bridgehead established in Pincher Creek.

The potential for local community organizations to collaborate on an equal footing with organizations that serve First Nation communities represents a profound opportunity for community growth. RCADE is a way to make practical steps, following an early gesture of collaboration.

Information and Participating Organizations

Southwest Alberta Sustainable Community Initiative (SASCI) is a community-based organization supporting organizations and initiatives relating to sustainable community and economic development in the region. SASCI will provide administrative support and guidance for the RCADE initiative, including management of project finances.

Livingstone Range School District (LRSD) operates 16 schools in southwest Alberta, including Matthew Halton High School (7 - 12) and Canyon Elementary School (K - 6) in Pincher Creek.

Holy Spirit Catholic School Division operates 13 schools in southern Alberta between Taber and Pincher Creek, including St. Michael's School (K - 12) in Pincher Creek.

Pincher Creek and District Municipal Library is a member of the Chinook Arch Regional Library System (CARLS), which serves communities south of Calgary from west of Medicine Hat to the Crowsnest Pass.

Napi Friendship Association is a community-based, culturally sensitive aboriginal organization that has operated in Pincher Creek for over 40 years. Napi supports First Nation members who are transitioning into an urban community with diverse cultural programs, support services and other resources, including services and resources for people in employment and education.



The RCADE Initiative

Pincher Creek, Alberta

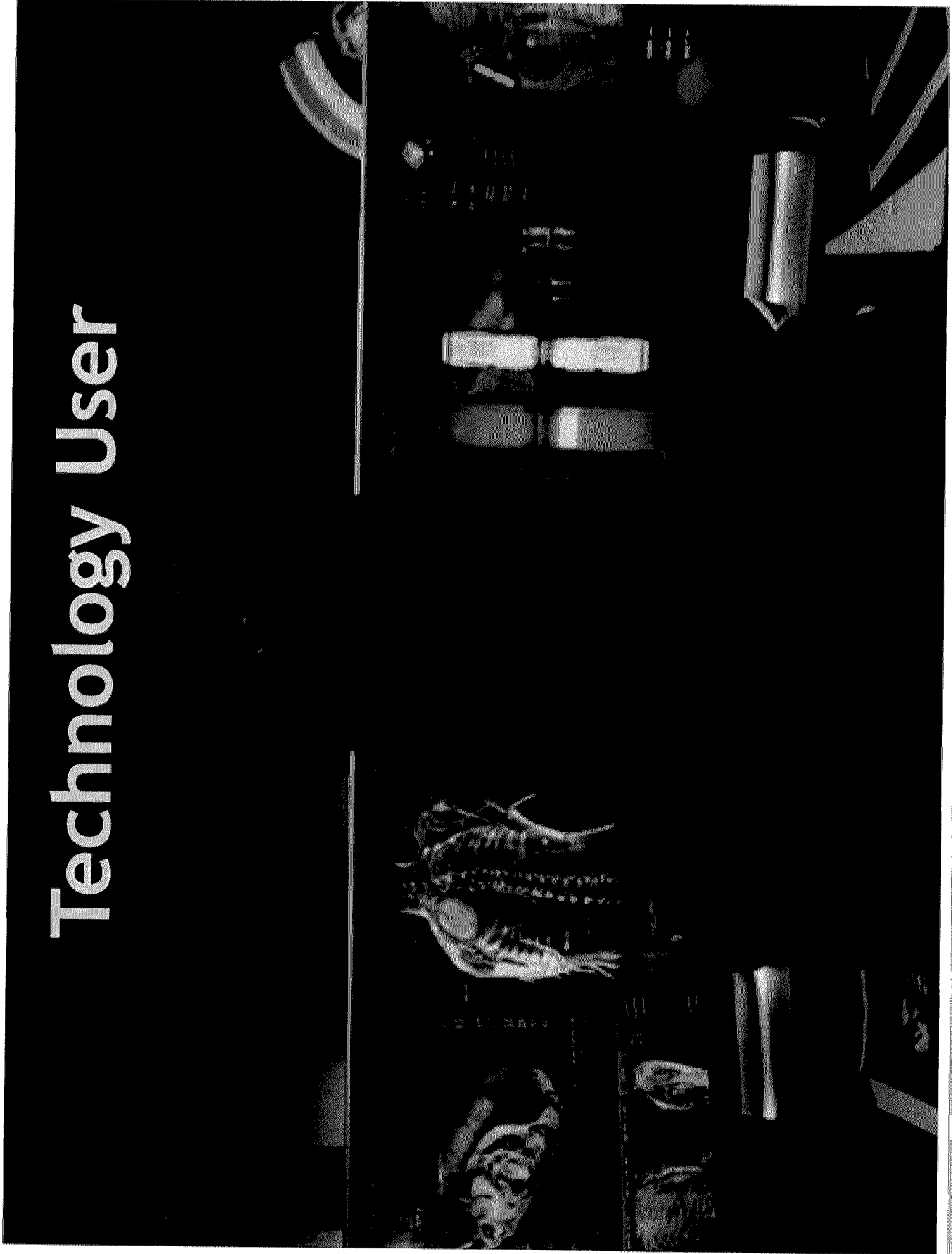
Tools, Technologies = Efficiency, Productivity



Technology User



Technology User



WHAT'S RCADE?

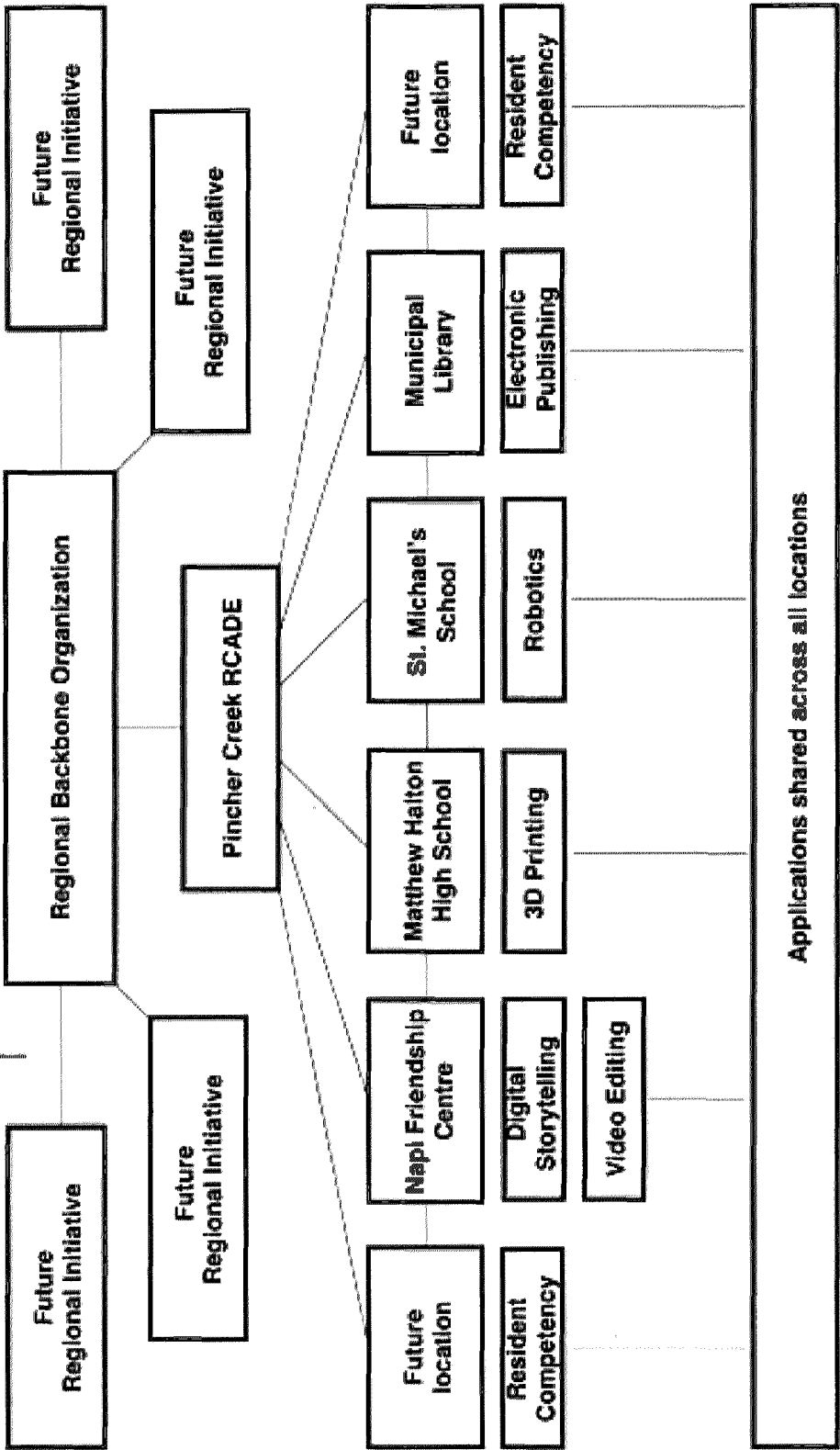
- **Regional Centres for Arts, Design & Entrepreneurship**
- **An ecosystem for learning, mastering and applying tools and technologies, old and new (think 'arcade').**
- **Community roots, regional reach.**
- **Collaboration with post-secondary institutions.**

WHAT'S RCADE?

- **Five initial focus areas:**
 - **digital design and 3D printing / manufacturing**
 - **digital media production**
 - **digital storytelling**
 - **coding**
 - **robotics**
- **State-of-the-art broadband connectivity.**

WHAT'S RCADE?

Regional and Local Organization



WHY RCADE?

- **Organizes local resources to drive innovation.**
- **Brings modern tools to education.**
- **Enables efficient use of public funds and resources.**
- **Helps communities to assess their readiness for infrastructure, community and economic development.**
- **Fosters development of community identity and participation.**
- **Unites broadband development, economic development, community development, and leadership development.**

Cost Comparison: Creating Jobs



Job Cost Comparison

TCCi KBB Creation vs. Daimler-Chrysler Project

	DAIMLER-CHRYSLER	TCCi
total jobs created	3000	212
total project expenditures	\$320,000,000	\$1,041,250
total annual wages created	\$164,805,000	\$12,303,420
project cost per job created	\$106,666	\$4,912
wages generated/\$ spent	\$0.51	\$11.82
wages generated/acre	\$96,944	\$11,607,000

TCCi's Knowledge Based Business (KBB) initiative created 200+ jobs in the knowledge sector with only \$1M.

Daimler-Chrysler's \$320M manufacturing plant created 3,000 jobs, meaning that each job cost over 20x more to create than a job in the knowledge sector.

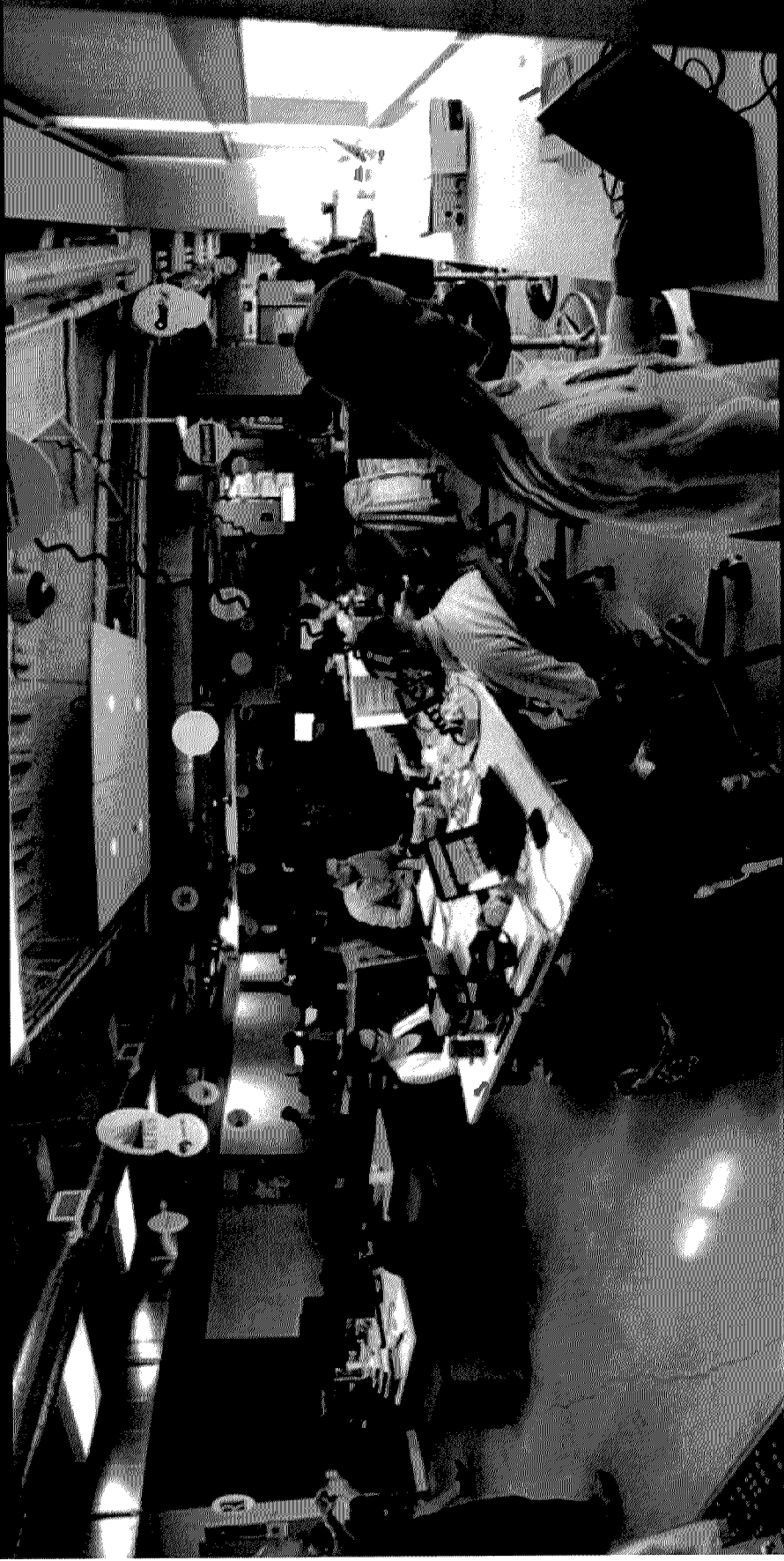
Each dollar invested to create a knowledge job yielded 23x more real wages than each dollar invested to create an auto manufacturing job

Courtesy of Chris Miller, CEO of *Illuminomics*
 Founder and first Executive Director, *The Creative Coast Alliance* (Savannah, GA)
www.thecreativecoast.org

“All that is good in human society depends on the opportunity for development accorded the individual.” Albert Einstein



Imagine this in *YOUR* community.



**We are asking for
letters of support.**

Questions welcome.

THANK YOU!

**403.627.7891 (Dan)
403.627.8427 (James)**

Director of Operations Report September 16, 2015

Operations Activity Includes:

- September 3, Agricultural Service Board meeting;
- September 8, Regular Council meeting;
- September 9, Joint Worksite Health and Safety meeting;
- September 9, Preconstruction meeting Goat Creek Bridge;
- September 10, Staff Meeting;
- September 15, Jubilee Risk Pro 8 Workshop.

Agricultural and Environmental Services Activity Includes:

- September 1 – 15, records, billing and mapping;
- September 2, South Region AAAF Meeting in Bassano;
- September 2, Canola Field Inspections (Blackleg, Clubroot informal inspections, Verticillium Wilt [new] formal inspection);
- September 3, ASB meeting;
- September 4, Gravel Pits for potential 'Weed Free' status;
- September 5 – 15, spraying roadsides with roadside unit (weather permitting);
- September 4, reseed area around Main Office;
- September 9, Joint Worksite Health and Safety Meeting/PW Storage Facility Inspection;
- September 14, Southern Alberta Grazing School for Women Wrap Up Conference Call;
- September 14, AES Departmental Meeting ;
- Investigating and registering for some fall/winter courses and workshops;
- Planning Environmental Farm Plan Workshop for producers in October;
- Tangible Capital Assets Environmental Liability project.

Public Works Activity Includes:

- Texas gate construction and install;
- Concrete prep at the admin building for emergency power;
- Elevated some valve stems in Lundbreck;
- Snow fence locates;
- Fencing at Summerview;
- Culvert install on Cyr road south of construction;
- Volker has started Goat Creek Bridge (forestry);
- Varley's bridge rip rap installed;
- Gravelling is completely done for the season
- Currently running 8 graders to shape roads up before frost.

Upcoming:

- September 21, Porcupine Hills Tour/Workshop – MD Willow Creek;

- September 22, Regular Council;
- September 24, Staff Meetings;
- October 1, Agricultural Service Board meeting.

Project Update:

- 2013 Disaster Recovery Projects
 - Cottonwood Bridge –Completed, DRP funding initiated;
 - Satoris Road/Goat Creek Bridge – Construction started September 14.
- 2014 Disaster Recovery Projects
 - Oldman River/Lank Bridge Armour – awaiting DRP assessment.
- Community Resilience Program
 - Regional Water System Intake Relocation – Design option chosen, bathometric survey completed, detailed design underway.
- Capital Projects
 - RR 29-5 (Bill Cyr Road) – Contract started;
 - TR 8-4 (Paradien Hill) – MD staff scheduled for late September;
 - North Burmis Road Intersection – Land acquisition complete, scheduling crews for September;
 - Maycroft Road Right of Way – contractor engaged, Land acquisition complete;
 - Summerview Bridge –Contractor retained;
 - Beaver Mines Fire Hall portable washroom installed, siting study consultant engaged.

Call Logs – attached.

Recommendation:

That the Operations report for the period September 2, 2015 to September 16, 2015 be received as information.

Prepared by: Leo Reedyk



Date: September 16, 2015

Reviewed by: Wendy Kay



Date: September 17, 2015

Submitted to: Council

Date: September 22, 2015

WORK ORDER	DIVISION	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	COMPLETION DATE
141	Division 2	SW28 T5 R29 W4	Wants to expand an approach for big trucks and put gravel on road allowance	Arnold Nelson	Complete	2014-09-29	2015-09-04
170	Division 2	NE17 T5 R29 W4	Rocks need to be p/u from her field washed up from the ditch	Stu Weber	Will be completed when crews are in the area	2014-10-23	
327	Division 5	NE36 T7 R3 W5	Would like gravel added to approach off N. Burmis Rd. to Texas gate to make a long gentle slope	Dave Sakiella	Completed	2015-01-26	2015-09-04
329	Division 1	SE1/SW2 T4 R30 W4	Major grading to section of road TWP 4-0 west of Hwy 6	Stu Weber	Will be completed when crews are in the area	2015-02-04	
347	Division 3	SW25 T5 R1 W5	She 60016 Rail fence broken Twp R4 6-0	Arnold Nelson	Work in Progress	2015-03-13	
387	Division 3	Airport	Ag Service sign is down & grass to be cut	Stu Weber	Work in Progress	2015-05-06	
400	Division 3	N. Burmis Road Project	Phone lines still not permanently installed Temporary lines still there	Leo Reedyk	Work in Progress	2015-05-14	
403	Division 2	SW27 T5 R29 W4	TERIAULT DAM Sinkhole above spillway CKP non-conformance deficiency	Stu Weber	Work in Progress	2015-05-15	
404	Division 4	SE5 T8 R28 W4	TWP Rd 8-0 request to remove Texas Gates (SW & SE) and have fence put in by land owner (Livingstone Colony). Would they	Stu Weber	Work in Progress	2015-05-15	
405	Division 4	SE25 T8 R30 W4	Trees to be cleaned up	Arnold Nelson	Completed	2015-05-19	2015-09-04
409	Lundbreck	Railway & Hamilton	Re drainage off Hamilton into his garage	Stu Weber	Under Advisement	2015-05-21	
410	Lundbreck	404 Breckenridge	Neighbors sump water is going into her yard	Stu Weber	Work in Progress	2015-05-26	
413	Beaver Mines	Tennis Courts	Back board needs painting & Fence repaired	Stu Weber	Doug Crook to complete	2015-05-22	
414	Beaver Mines	Walk & Pathways	Upgrades need:mowing, gravel etc.	Stu Weber	Work in Progress	2015-05-22	
415	Beaver Mines	Turn a Round	Mulching top on 3rd St. needs completion	Stu Weber	Completed (July)	2015-05-22	2015-09-04
416	Beaver Mines	Turn a Round	2 culverts need to be assessed & repaired	Stu Weber	Completed	2015-05-22	2015-09-04
419	Division 2	SE15 T5 R30 W4	S end of Tremblay Rd near farm for repair	Arnold Nelson	Defered to fall 2015	2015-06-01	
423	Airport		Sign at entrance needs repair/replaced	Don Jackson	Work in Progress	2015-06-05	
424	Division 3	Lucky Bell Ranch	Road to be mowed	Arnold Nelson	Work in Progress	2015-06-05	
426	Division 3	SE6 T7 R1 W5	Put yield or stop sign on corner	Don Jackson	Work in Progress	2015-06-10	
428	Division 3	RR1-2	Repair permanent snowfence	Arnold Nelson	Work in Progress	2015-06-11	
430	Division 2	SE22 T5 R29 W4	RR29-2 needs gravel	Brian Layton	Work in Progress	2015-06-11	
442	Division 4	SE16 T8 R1 W5	Site 1304 RR8-2 up to gates need gravel East of Glider Strip	Tim Oczkowski	Completed	2015-06-29	2015-09-04
443		RR30-2 TWP 5-2A	Sign installation	Arnold Nelson	Work in Progress	2015-06-30	

WORK ORDER	DIVISION	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	COMPLETION DATE
455	Division 3		Requests grass cut in Glandstone Valley	Dustin Hewitt	Completed	2015-07-27	2015-09-04
456	Lundbreck	Doukhobour Cem.	Mow cemetery road same as other yard	Dustin Hewitt	Work In Progress	2015-07-27	
457	Division 5	Burnis Lake	Guardrail on Bridge needs repair	Bob Millar	Work In Progress	2015-07-30	
458	Main Office		Air Conditioning not working properly	Bob Salmon	Work In Progress	2015-07-28	
460	In Town	Re Cycle Yard	Would like water truck & yard graded as in previous years	Stu Weber	Work In Progress	2015-08-04	
462	Division 3	RR00-3 & TWP7-0	Road & Ditch needs checking left in a mess	Stu Weber	Completed	2015-08-05	2015-09-04
463	Division 4	SW13 T8 R29 W4	Would like new approach NE7 T8 R29 W4n	Stu Weber	Completed	2015-08-05	2015-09-04
467	Division 4	SE11 T8 R30 W4	Need to have the graveo spread	Tim Oczkowski	Completed	2015-08-14	2015-09-04
470	Division 4	SW34 T7 R30 W4	Hwy 510 to prop. Grass needs cutting	Dustin Hewitt	Completed	2015-08-18	2015-09-04
475	Division 1	SE20 T4 R29 W4	Site 4221 RQ grass cutting along driveway	Dustin Hewitt	Work In Progress	2015-08-24	
476	Division 2		As always RQ Moving of driveway	Dustin Hewitt	Work In Progress	2015-08-25	
477	Division 5	NE11 T7 R2 W5	RR2 Twp 70-2 Culvert needs cleaning	Stu Weber	Work In Progress	2015-08-25	
478	Division 3		Would like his grass cut	Larry Salomons	Work In Progress	2015-08-26	
480	Division 3	SW13 T6 R1 W5	Site 6205 RQ Driveway to be graded	Henry Dykstra	Completed	2015-09-02	2015-09-03
481	Division 2	SW28 T6 R30 W4	Would like driveway mowed	Larry Salomons	Completed	2015-09-02	2015-09-03
482	Division 5	SE/SW36 T7 R3 W5	Site Sign #3017 down & needs replacing	Don Jackson	Work In Progress	2015-09-02	
483	Division 3	SE20 T5 R1 W5	Would like driveway mowed	Dustin Hewitt	Work In Progress	2015-09-02	
484		Standpipe	Pothole in road needs fixing	Arnold Nelson	Completed	2015-09-02	2015-09-03
485	Division 1	SW20 T3 R29 W4	Needs Culvert extended	Arnold Nelson	Work In Progress	2015-09-03	
486	Division 5	SE23 T9 R1 W4	Would like his road graded	Dave Sekella	Completed	2015-09-03	2015-09-09
487	Division 3	TWP7-0 W. Hwy507	Old Fir Grove Road Signage needs upgrading	Stu Weber	Work In Progress	2015-09-03	
488	Division 1	SE2 T5 R30 W4	Roads & Culvert in question RQ-5tu	Stu Weber	Work In Progress	2015-09-03	
489	Division 1	SE12 T5 R29 W4	Would like driveway mowed	Arnold Nelson	Work In Progress	2015-09-03	
490	Division 4	SE2 T5 R30 W4	Would like driveway graded	Tim Oczkowski	Completed	2015-09-03	2015-09-03
491	Division 2	ME30 T5 R27 W4	Texas gate is sunk and needs repair	Stu Weber	Work In Progress	2015-09-04	

Agricultural Services

WORK ORDER	DIV. #	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	COMPLETION DATE
1	3		Dugout Information	Shane	Helped with obtaining information from province	2-Sep-15	2-Sep-15
2	3	NW 25-5-2 W5	Common Toadflax Biocontrol monitoring	Shane	Will send a crew to help with access	2-Sep-15	2-Sep-15
3	2	NW 2-6-29 W4	Skunk trap	Shane	Rented him a skunk trap	2-Sep-15	2-Sep-15
4			Biocontrol bill	Shane	Had her send it to info address	2-Sep-15	2-Sep-15
5	2		Canada Thistle control advice	Shane	Gave advice	3-Sep-15	3-Sep-15
6		Cardston	Waterton Biosphere Funding, Carnivores and Bearproof bins	Shane/Lindsey	Discussed and referred to Lindsey	3-Sep-15	3-Sep-15
7	4	NW 17-7-29 W4	Weeds and chemical usage around dan area	Shane	Gave advice on what enforcement measures could be taken and sold some premix	3-Sep-15	3-Sep-15
8		Hillcrest	Blueweed control and premix	Shane	Gave advice and sold premix	4-Sep-15	04-Sep
9		Provincial	Jimsonweed in canola	Shane/Crew	Something for us to look out for and disseminate information as it is toxic and it's seeds are hard to remove from Canola seed	4-Sep-15	ongoing for the rest of the fall and into next year
10		Alberta Parks	Fall Spraying	Shane/Crew	Planning for weed control in Parks areas	5-Sep-15	Ongoing for the rest of the fall

Agricultural Services

WORK ORDER	DIV. #	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	COMPLETION DATE
11	4	NW 24-8-1 W5	Dugout Weed ID	Shane	Follow up on ID	8-Sep-15	8-Sep-15
12			Equipment for sale	Shane	Appointment to view	8-Sep-15	8-Sep-15
13	3		Equipment rental	Shane	Rented	9-Sep-15	9-Sep-15
14			Equipment purchasing and parts ordering	Shane	Sprayer purchasing from Univar	9-Sep-15	ongoing until order completed
15	3	NE 6-6-1 W5	Chemical and weed advice and premix	Shane	Gave advice	10-Sep-15	10-Sep-15
16			Appointment to view mule and sprayer for sale	Shane/Crew	Made appointment	10-Sep-15	10-Sep-15
17	5	Lundbreck	Discuss fall spraying of lease areas around Lundbreck water tower	Shane	Will spray this fall	11-Sep-15	30-Sep-15
18	2		Appointment to view mule and sprayer for sale	Shane	Made appointment	11-Sep-15	11-Sep-15
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Environmental Services

WORK ORDER	DIV. #	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	COMPLETION DATE
1	5	Willow Valley	Information on fall spray for Canada Thistle control	Lindsey	Gave advice	8-Sep-15	8-Sep-15
2	N/A	Unknown	Strychnine Inquiry	Lindsey	Gave information re effective timing, advised that product availability is uncertain	11-Sep-15	11-Sep-15
3	3	NW-22-5-30W4	Grass overseeding on hillside	Shane	Will call Pat and let her know that fall seeding is effective and will get done	14-Sep-15	30-Oct-15
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MD OF PINCHER CREEK

September 17, 2015

TO: Reeve and Council
FROM: Roland Milligan, Director of Development and Community Services
SUBJECT: **Road Closure Resolution – NW 8-6-2 W5M - McDowall**

1. Origin

- Application No. 2015-0-025 for subdivision was presented to the Subdivision Authority at the April 7, 2015 meeting.
- The subdivision proposed to subdivide a quarter section into two titles using Road Plan No. 1699 BM, which bisects the title, as the dividing line.
- The issue with using the road plan is that the actual road way deviates from the road right-of-way (See Enclosure No. 1).
- Subdivision No. 2015-0-025 was approved on April 7, 2015 with conditions.
- Condition 3 of the approval states, "That the physical location of the road, creating the cut off parcels, be legal and congruent requiring the registration of a new road plan."
- A new road plan has been created by the surveyor preparing the subdivision plan (Enclosure No. 2).
- As part of getting the road on a new road plan the closure of a portion of Road Plan 1699 BM is required.

2. Background/Comment

- The following road closure resolution is required to move the process forward.

A Resolution of the **Municipal District of Pincher Creek No. 9** for the purpose of closing to public travel and cancelling a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26, Revised Statutes of Alberta 2000, as amended.

WHEREAS, the lands hereafter described are no longer required for public travel,

NOW THEREFORE be it resolved that the Council of the Municipal District of Pincher Creek No. 9 does hereby close the following described road, subject to rights of access granted by other legislation.

NW ¼ SEC 8-6-2-5

THAT PORTION OF ROAD PLAN 1699BM LYING TO THE NORTH OF A LINE PRODUCED FROM THE SOUTHWEST CORNER OF LOT 1, BLOCK 1, PLAN 1310444, PERPENDICULAR TO THE SOUTHEASTERLY BOUNDARY OF ROAD PLAN 1699BM ACROSS SAID ROAD.

CONTAINING 1.477 HECTARES (3.65 ACRES) MORE OR LESS
EXCEPTING THEREOUT ALL MINES AND MINERALS

To be placed back in Certificate of Title No: 131 037 826 +1

Recommendation No. 1

- That Council pass the following resolution:

A Resolution of the **Municipal District of Pincher Creek No. 9** for the purpose of closing to public travel and cancelling a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26, Revised Statutes of Alberta 2000, as amended.

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EXCEPTING THEREOUT ALL MINES AND MINERALS

To be placed back in Certificate of Title No: 131 037 826 +1

Respectfully Submitted,



Roland Milligan

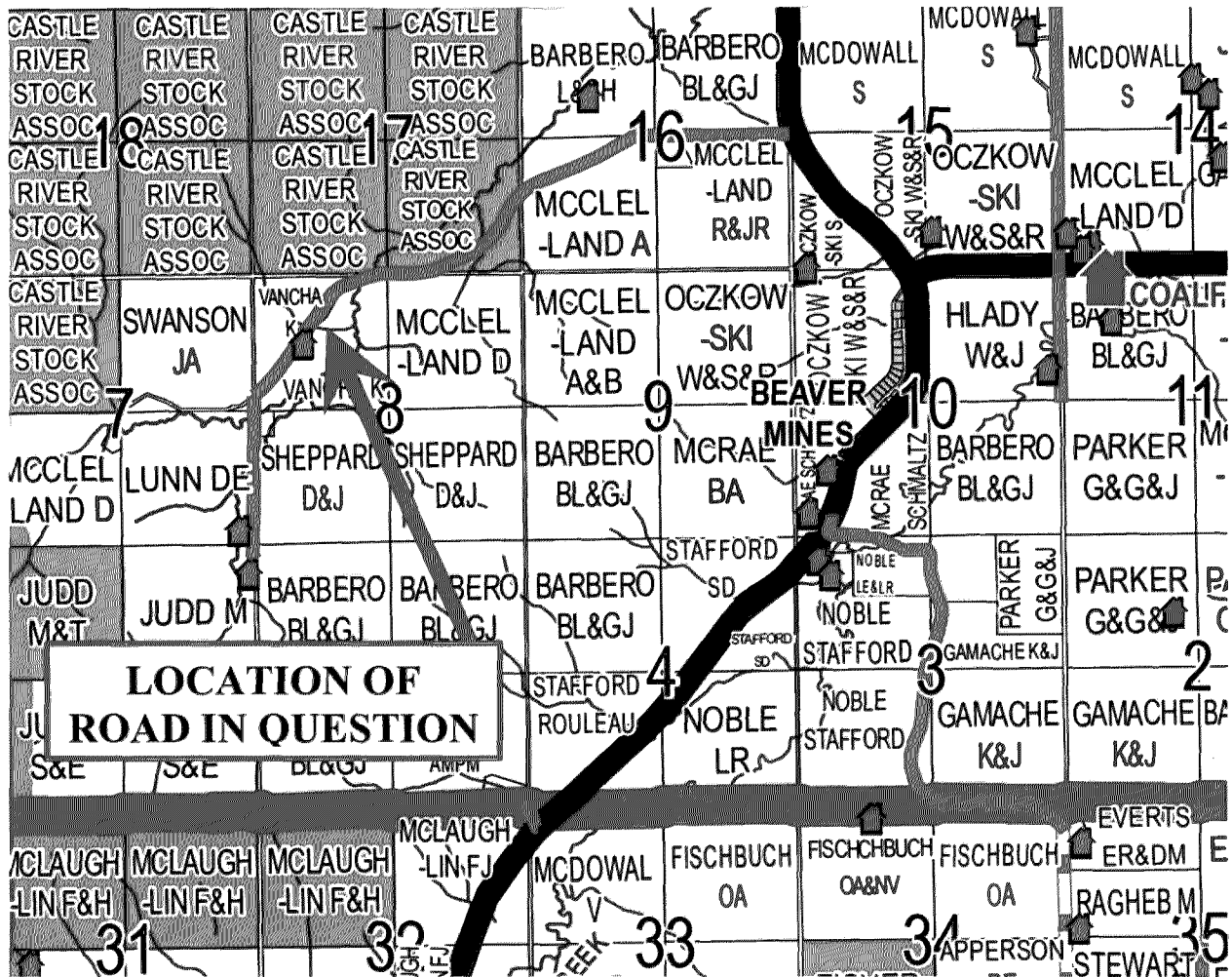
Enclosure(s): 1) GIS Aerial
2) New Road Plan Showing Portion of 1699 BM to be Closed

Reviewed by: Wendy Kay



September 17, 2015

**Location of Road Closure
NW ¼ 8-6-2 W5M**





MD road off road plan

Road Plan No. 1699 BM



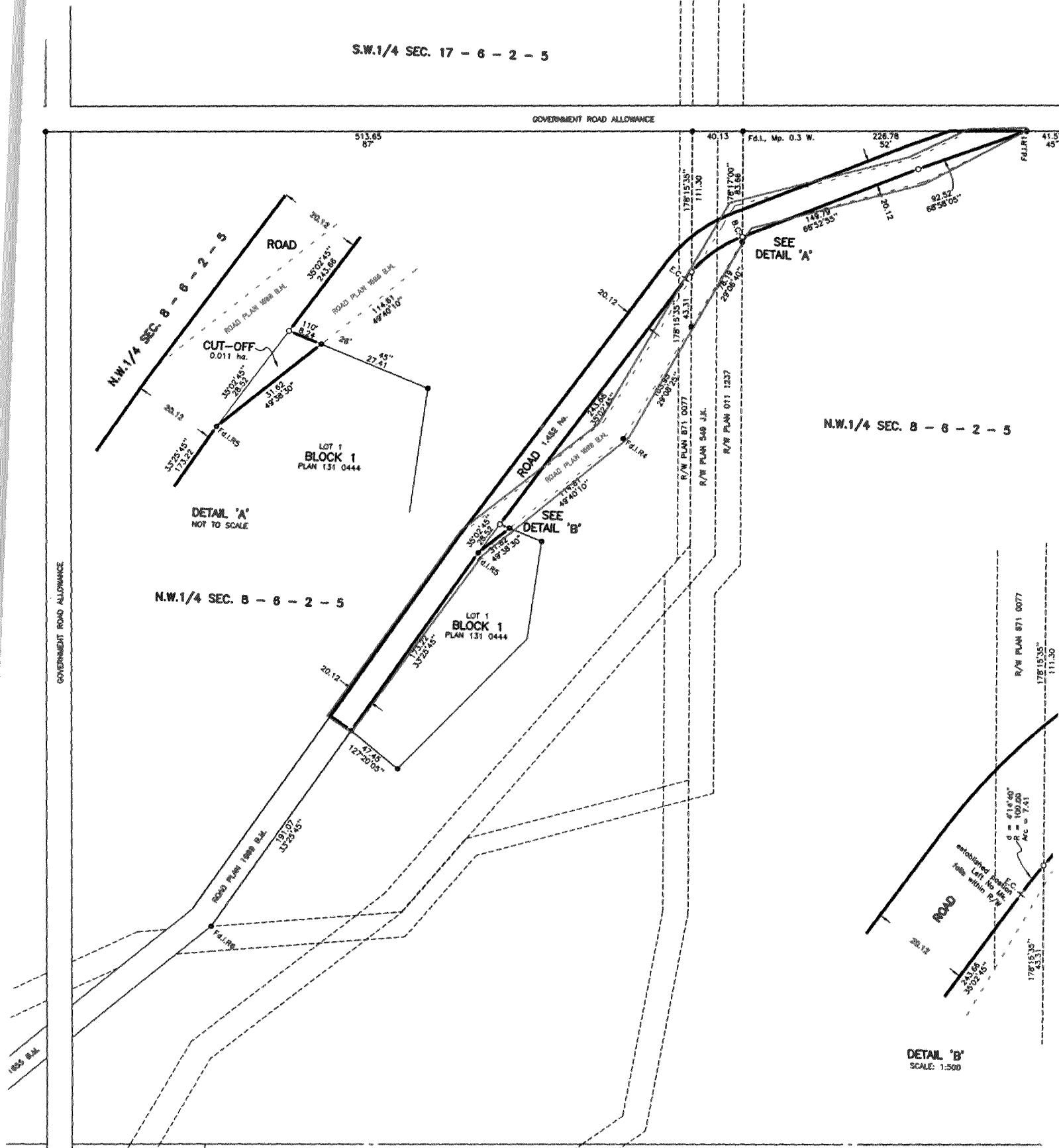
S.W.1/4 SEC. 17 - 6 - 2 - 5

GOVERNMENT ROAD ALLOWANCE

N.W.1/4 SEC. 8 - 6 - 2 - 5

N.W.1/4 SEC. 8 - 6 - 2 - 5

S.W.1/4 SEC. 8 - 6 - 2 - 5



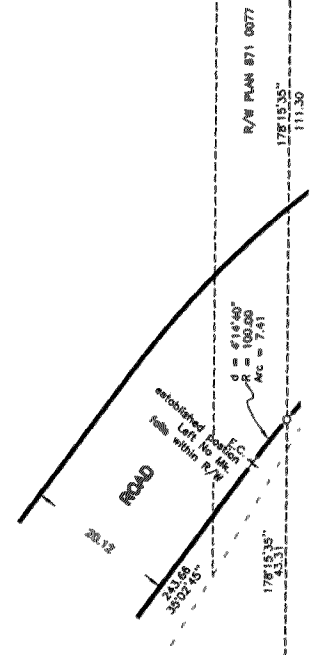
DETAIL 'A'
NOT TO SCALE

SEE
DETAIL 'A'

SEE
DETAIL 'B'

DETAIL 'B'
SCALE: 1:500

BLOCK 1
DESCRIPTIVE
PLAN 991 2915



CHIEF ADMINISTRATIVE OFFICER'S REPORT

September 4, 2015 to September 17, 2015

DISCUSSION:

- September 8, 2015 Policies and Plans
- September 8, 2015 Regular Council
- September 9, 2015 Advance Poll
- September 14, 2015 By-Election
- September 16, 2015 Meeting with Union

UPCOMING:

- September 18, 2015 Foothills Little Bow
- September 21, 2015 Porcupine Hills Tour/Workshop
- September 22, 2015 Policies and Plans
- September 22, 2015 Regular Council
- September 24, 2015 Meeting with Government Representatives
- September 30, 2015 Budget Meeting
- September 30, 2015 Public Meeting – Lundbreck
- October 1, 2015 EMS
- October 2, 2015 Budget
- October 6, 2015 Subdivision Authority
- October 6, 2015 Municipal Planning Commission
- October 7, 2015 Joint Funding – MD Office
- October 8, 2015 Emergency Management – Joint Council – Town Office
- October 13, 2015 Policies and Plans
- October 13, 2015 Regular Council

OTHER**RECOMMENDATION:**

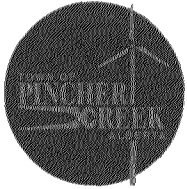
That Council receive for information, the Chief Administrative Officer's report for the period of September 4, 2015 to September 17, 2015.

Prepared by: CAO, Wendy Kay Date: September 17, 2015

Presented to: Council Date: September 22, 2015

Administration Call Log

Division	Location	Concern / Request	Assigned To	Action Taken	Request Date	Completion Date
3	2 NE 15-5-30 W4	Questioned her Approach Sign.	Tara Cryderman	Intersection sign ordered approach sign will be moved to proper location once approach sign is installed.	June 24, 2015	
18	Lundbreck Trailer Site 5 #31	Lack of By-Law enforcement i.e. dogs barking	Roland Milligan & Cst. Legrow	RCMP investigations. sent August 5, 2015. Legrow met with Mr. Day to discuss his concerns.	July 7, 2015 Letter August 20, 2015	
19	5 Hwy #3	Old used equipment For Sale on the side of the road.	Roland Milligan	Equipment to be moved within a month	July 10, 2015	
26	#404 Breckenridge Ave 5 Lundbreck	Concern with his neighbours sump pump draining onto his property.	Leo Reedyk & Roland Milligan		August 7, 2015	
27	3 NW 16-7-1 W5	Appears to be several vehicles stored on the parcel.	Roland Milligan		August 20, 2015	
28	3 SE 30-7-1 W5	A lady called very up set that another person is threatening to take the road allowance away. She is hoping the MD does not allow this to happen as there will be consequences for the MD if this does happen. She needs that road allowance for her cattle. She said she will call back.	Leo Reedyk		August 31, 2015	



TOWN OF PINCHER CREEK

962 St. John Ave. (BOX 159), PINCHER CREEK, AB. T0K 1W0

PHONE: 403-627-3156 FAX: 403-627-4784

e-mail: reception@pinchercreek.ca

web page: www.pinchercreek.ca



September 1, 2015

RECEIVED

SEP 03 2015

M.D. OF PINCHER CREEK

Reeve Brian Hammond
Municipal District of Pincher Creek #9
Box 279
Pincher Creek, AB
T0K 1W0

Dear Reeve Hammond and Councillors,

Re: MCC Arena Condenser and Chiller Project

In 2014, the Town of Pincher Creek approved a 2015 project to replace the MCC Arena condenser and chiller. A final decision to proceed was made after the receipt of the June 30, 2015 Stantec Report which focused on the structural inspection of the arena roof trusses and walls. The final report confirmed a 10 to 20 year life span of the facility with maintenance as outlined.

The cost of the condenser, chiller and new brine pump is \$169,120.67 plus GST. In addition to the equipment, the mechanical room roof requires reinforcement to accommodate the increased weight of the new condenser, and as well, building codes require a vestibule going into the room to be constructed for safety purposes. The total cost of this portion of the work is \$7,979.33 plus GST. The engineering report and design work for changes to the roof and room was \$9,900 plus GST. Total project costs are therefore expected to be \$187,000 plus GST.

At the August 24, 2015 Town of Pincher Creek Committee of the Whole Meeting, a motion was passed to send a letter to request that the Municipal District of Pincher Creek #9 be asked to contribute to the overall \$187,000 project cost. Please consider this request at your earliest convenience.

If there is any further information required or you would like a presentation, please let us know.

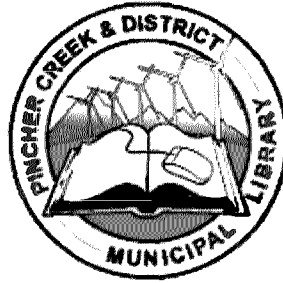
Thank you and look forward to your reply.

Yours truly,

Diane Burt Stuckey
Director of Community Services
Town of Pincher Creek

Council
Corresp - Action

F1b



Pincher Creek & District Municipal Library
Box 2020,
Pincher Creek, AB. T0K 1W0

Tel.: (403) 627-3813 Fax: (403)627-2847 Email: help@pinchercreeklibrary.ca

Dear Reeve Hammond and Councillors for the MD of Pincher Creek:

I am writing on behalf of the Pincher Creek and District Municipal Library. As part of Alberta Culture Days 2015, the Pincher Creek & District Municipal Library, Napi Friendship Association and the Allied Arts Council of Pincher Creek will be celebrating the wealth of talent and creativity that exists within our community with a day of dynamic cultural events.

On Friday September 25, the Pincher Creek Culture Days Celebration will take place at the Multi-Purpose Facility Field (the soccer field behind the Pool). I have attached the poster with a full list of events and their times.

To make this event successful and to acknowledge the role and leadership of the Municipal District of Pincher Creek in supporting arts and culture in our community, we would like to request a member of Council or the Reeve attend. We would like to have someone participate in the Welcome at 1pm on Friday Sept 25. We anticipate the time commitment would be approximately 1 hour, although we would welcome further involvement if your time allowed. If someone is able to attend, we would invite a few words of welcome and acknowledgment of the role arts and culture make in contributing to a vibrant, thriving community.

Please let us know if you would be able to join us, a response as soon as possible would be appreciated. I apologize for the short notice. I can be reached by email at outreach@pinchercreeklibrary.ca or on my cell 403.627.7948.

I respectfully await your reply,

Sahra Nodge,
Community Outreach Coordinator,
Pincher Creek and District Municipal Library

Alberta Culture Days
September 25-27, 2015

Discover • Experience • Celebrate

Pincher Creek Culture Days Friday September 25

Thursday September 24

Pincher Creek & District Municipal Library
7:00 pm – Drop-in Blackfoot Language Class

Friday September 25

Lutheran Church – 893 East Ave
10:00 am – Music Together - Pre-School

Pincher Creek & District Municipal Library
899 Main Street

- 10:00 am Tipi set up – Multi Purpose Field
- 1:00 pm Welcome – Piikani Elders
- 1:15 pm Drumming and Dancing
- 2:00 pm Story telling with Piikani Elders
- 3:00 pm Traditional Blackfoot Field Games
- 4:00 pm Sandra Lamouche – Hoop Dancer
- 6:00 pm Art in the Library Opening Reception –
Diana Calder, James Palmer & Elaine
Steinke

Lebel Mansion – 696 Kettles Street

12:00 pm – 5:00 pm – “Wind” – Reinhold Pinter –
Lebel Mansion Gallery

7:00 pm – Last Friday Jam – musicians welcome –
Lebel Mansion Board Room

All Events are Free and
Everyone is Welcome

#ABCultureDays



Allied Arts Council
OF PINCHER CREEK



Alberta

*Council
Corresp - For Info*

RECEIVED

SEP 08 2015

M.D. OF PINCHER CREEK

F2a

Please see CAO
for brochures



Dear Mayor or Council Member,

You are receiving this mailing because you have a TransCanada-operated pipeline in your area. We encourage you to spend a few moments reading the information enclosed and familiarizing yourself with the function, purpose and safety of the pipeline and how you as a public official can maintain the integrity of underground utilities. Please provide this information to your Chief Administrative Officer to share with the appropriate departments and hang the "Know What's Below" poster where it is visible to staff and the public.

Preventing Pipeline Damage. There are three steps government entities can take to help in the prevention of damage to underground utilities, including natural gas or oil pipelines:

1. Avoid building structures on pipeline rights-of-way. TransCanada and other pipeline operators need access to their rights-of-way for maintenance and emergency response.
2. Require all employees and contractors to request a locate by contacting their local One-Call Centre either by phone or online at www.clickbeforeyoudig.com before excavating.
3. Always report damage of a utility to the local One-Call Centre and the utility operator. Unreported and even minor damage has the potential to cause long-term damage to pipelines.

Emergency Preparedness and Response. Although leaks or ruptures on pipelines are rare, it is important that you know how to respond in the event of an incident. Make sure you have a coordinated plan with pipeline operators, local emergency management officials and HAZMAT.

Land Use and Urban Development. It is important to consider the location of pipelines and other underground utilities for land development and urban planning in your community. Look for pipeline marker signs which indicate a pipeline is in the area and always contact the One-Call Centre before any excavation.

Responding to Public Inquiries. Our effectiveness studies have shown that the public relies on local government for safety information. Constituents in your jurisdiction may contact you with questions about underground utilities (where they are, who operates them, etc.). It is important to remind the public to always contact the local One-Call Centre before beginning any excavation deeper than 30cm. For questions about TransCanada's pipelines in particular, please direct them to our website at www.transcanada.com or provide our contact information (listed below).

Information on TransCanada's pipelines can be found online and in the documents included in this mailing. If you would like additional or digital copies of our materials, or if require more information, please email public_awareness@transcanada.com, or call our General Inquiries line at 1.855.458.6715.

Sincerely,

TransCanada's Public Awareness Team

Council
Corresp - For Info



TOWN OF PINCHER CREEK

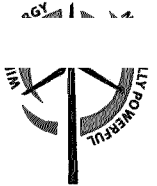
962 St. John Ave. (BOX 159), PINCHER CREEK, AB. T0K 1W0

PHONE: 403-627-3156 FAX: 403-627-4784

e-mail: reception@pinchercreek.ca

web page: www.pinchercreek.ca

F2b



September 4, 2015

RECEIVED

SEP 09 2015

M.D. OF PINCHER CREEK

Minister Deron Bilous
Room 204 Legislative Bldg.
10080 - 97 Avenue NW
Edmonton, Ab.
T5K 2B6

Dear Minister Bilous,

Re: Regional Collaboration/Mediation

The Town of Pincher Creek and the Municipal District of Pincher Creek # 9 recently participated in mediation which was sponsored by Alberta Municipal Affairs. The mediation came about as a result of a difference of opinion regarding the A.R.230/2014 and O.C. 502/2014 establishing the Pincher Creek Emergency Services Commission Regulation. Our dispute was over the Emergency Management Component having been removed from the Commission Regulation as was originally proposed.

However, I wish to inform you that the Town and the M.D. negotiations with the assistance of two excellent mediators was successful. We have reached agreement to proceed with the Commission as enacted and to form a Regional Emergency Management Organization which will serve the residents of the Town, the M.D. and the Village of Cowley. This organization will remain separate from the Emergency Services Commission for the present time, but consideration may be given in the future for it's inclusion.

Again we wish to thank the department for your financial support to solve the dilemma which resulted in the formation of the Pincher Creek Emergency Services Commission. We believe that this mediation process helped establish a clearer understanding of each communities needs and will benefit our ongoing relationship.

Sincerely,


Mayor Don Anderberg,
Town of Pincher Creek

cc. Municipal District of Pincher Creek # 9
Deputy Minister Brad Pickering

Enchanted Universe™

"Butterfly Rose"
by Aleksandra Mullins

Each piece of Aleksandra Mullins' artwork is the result of many days spent exploring nature with a camera and many hours spent editing the images in the digital darkroom of the computer. Each of her Magical Visions creations is typically made up of ten to fifteen different photographs, paintings and illustrations, collaged together using computer software. "Digital artistry allows me to create an image in a new way," Aleksandra explains. "Other realms and visual portals reveal themselves to me when I try to capture images of the world around me. As a result, my subjects are drawn from nature - the photography aspect - yet altered and manipulated by me until they come to incorporate these visions. Collage is the medium which most freely allows me to express the way I see the world."

LEANIN' TREE.
AN AMERICAN TRADITION SINCE 1969

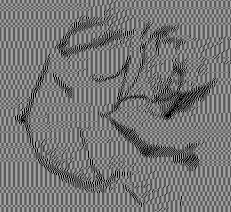
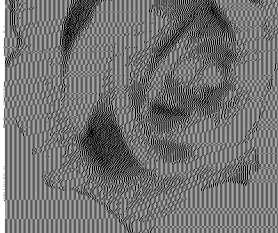
Original art by
Aleksandra Mullins ©
www.leanintree.com
© Leanin' Tree, Inc. Made in Boulder, CO, USA

Printed on Recycled Paper

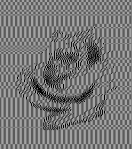
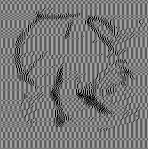
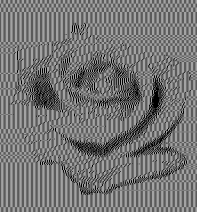
Visit us online at leanintree.com
and leanintreemuseum.com

BKG45445





Thank you



Robin Smith

Jack Mitchell



Maryna Swickly

Chaz Olene

Sarah Kirby

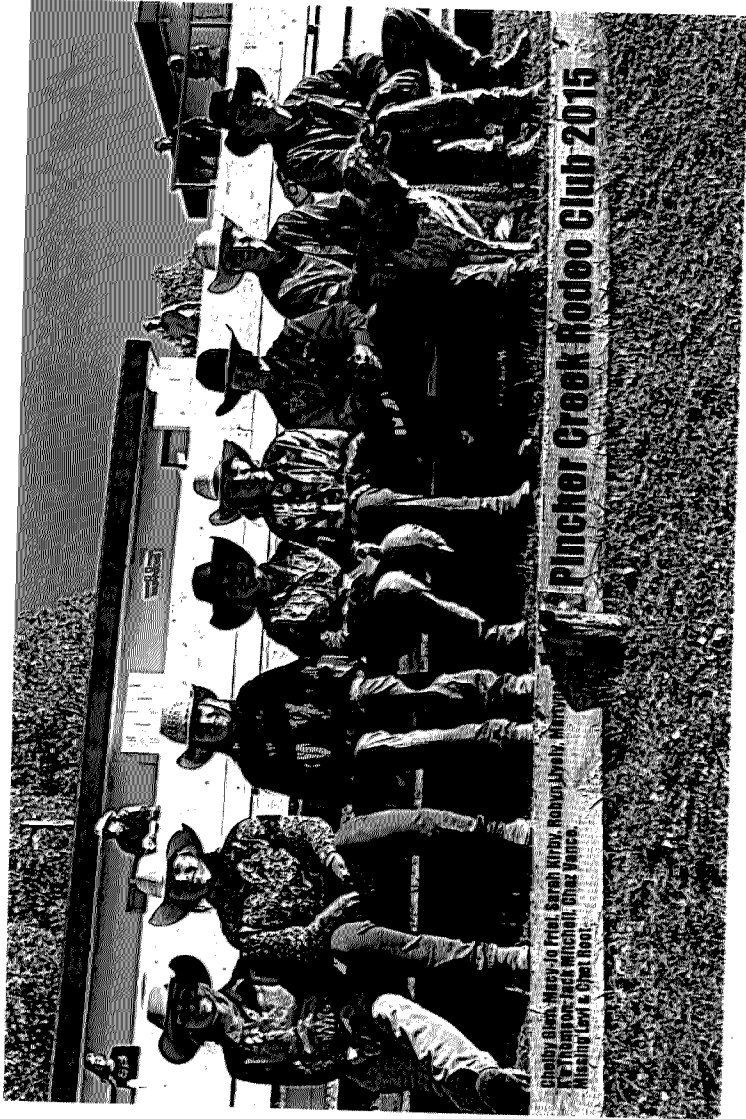
MDT Town of Pincher Creek Joint Council

Thank-you so much for sponsoring the 2015 Pincher Creek High School Rodeo

Quinn Gies

Pincher Creek Rodeo Club





Pinchor Creek Rodeo Club 2015

Chobby Blank, Wiley Jo Friel, Sarah Kirby, Robert Bryant, Matt
Kertholm, Jack Mitchell, Russ Meyer,
Mossling Levi, Brent Root

*Council
Corresp - For Info*

F2d

Pincher Creek Curling Club
Box 1831
Pincher Creek, AB T0K1W0
March 4, 2015

RECEIVED
SEP 17 2015
M.D. OF PINCHER CREEK

MD of Pincher Creek No.9
Box 279
Pincher Creek, AB, T0K1W0

Dear Council Members

On behalf of the curling rink, further to our information letter dated March 4, 2015, I am writing this letter as an update to MD Council.

During the months since March, representatives of the curling rink along with representatives of the golf club were invited to partake in discussions with the Pincher Creek Facilities Planning and Steering Committee. During these discussions it became apparent that a new joint facility would be beneficial to both the curling club and the golf club. The new facility proposed site is at the current golf course site.

As mentioned in the previous letter, the Town of Pincher Creek Council had approved money in their budget to use towards a new curling rink. At the most recent Facilities meeting it was decided that the committee would send a letter of request to the Pincher Creek Town Council to approve funding to commence design and cost estimates of a new multipurpose facility accommodating the curling club, the golf course, Joe's gym and the bowling alley.

If MD council requires any additional information or if anyone would like copies of the minutes of the Pincher Creek Facilities Planning and Steering Committee meetings we would be happy to provide those to you.

Sincerely,

Debbie Reed
Past President
Fundraising Coordinator
403-627-0123
Deb.reed2@gmail.com



MINUTES - 4 (2015)
EXECUTIVE COMMITTEE MEETING
 Thursday, July 9, 2015 at 7:00 p.m.
 ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

EXECUTIVE COMMITTEE:

Gordon Wolstenholme - *Chair*
 Henry Van Hierden - *Vice-Chair*
 Don Anderberg
 Jim Bester

Bill Chapman (absent)
 David Hawco
 Tom Rose (absent)

STAFF:

Mike Burla – *Senior Planner*
 Jaime Thomas – *GIS Analyst*

Barb Johnson – *Executive Secretary*

AGENDA:

1. **Approval of Agenda – July 9, 2015**.....
2. **Approval of Minutes – May 14, 2015**.....(attachment)
3. **Business Arising from the Minutes**
4. **New Business**
 - (a) GIS Request (Jaime Thomas).....
 - (b) 2015 Appeals – SDAB Services.....(attachment)
 - (c) Vacation Accrual.....
 - (d) Staff Perspective (Mike Burla).....
 - (e) Fee For Service Update.....(attachment)
5. **Accounts**
 - (a) Office Accounts – May 2016.....(attachment)
 - (b) Financial Statements –
 - (i) January 1 - April 30, 2015.....(attachment)
 - (ii) January 1 - May 31, 2015.....(attachment)
6. **Executive Report**.....
7. **Adjournment**.....

CHAIR GORDON WOLSTENHOLME CALLED THE MEETING TO ORDER AT 7:00 P.M.

1. APPROVAL OF AGENDA

Moved by: Don Anderberg

THAT the Executive Committee approve the agenda, as presented.

CARRIED

2. APPROVAL OF MINUTES

Moved by: David Hawco

THAT the Executive Committee approve the minutes of May 14, 2015, as presented.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

- None.

4. NEW BUSINESS

(a) GIS Request (Jaime Thomas)

- At the last meeting, the Executive Committee declined the request to provide GIS services for Ghost Lake and Waiparous Summer Village as they are outside our service area.
- Jaime Thomas explained the situation from the ORRSC GIS staff perspective. Ghost Lake and Waiparous Summer Village have a combined population of 145 and have no other option for GIS as they are too small to garner interest from private industry or the Calgary Regional Partnership. Adding these two municipalities would not take away from existing membership or increase our costs (no additional hardware, software, licensing or personnel). The initial build (\$5000) would take one employee a maximum of 4 days with maintenance (\$1000) estimated at 1.25 days per year.
- Committee members expressed concern that if we provide GIS service to these two communities, the floodgates are going to open with others wanting the service also – where does it end or when do you make an exception? The Executive has the responsibility of the overall organization to think about. ORRSC's mandate is planning and we also provide GIS services. We are running a non-profit model and the private sector may complain if we infringe on their business. More importantly, we will need to get approval from the Minister of Municipal Affairs before taking on additional municipalities.

Moved by: Jim Bester

THAT ORRSC staff make an inquiry to the Department of Municipal Affairs regarding ORRSC providing GIS services to additional municipalities not listed in the Oldman River Regional Services Commission Regulation as amended April 10, 2014.

CARRIED

(b) 2015 Appeals – SDAB Services

- Historic Subdivision and Development Appeal Hearing activity since 2008 is shown on the table in the agenda package, the highest year being 2012 with a total of 19 appeals. ORRSC has received 20 appeals in the first six months of 2015, and with a 30-day window to hold an appeal, staff often have to drop what they're doing to accommodate these. Jim Bester suggested we investigate the costs of these appeals, types of disputes, why there are so many, and communicate this to our member municipalities.

Moved by: David Hawco

THAT the Executive Committee receive the Historic Appeal Hearings table, as information.

CARRIED

(c) Vacation Accrual

- The Director prepared a Vacation Accrual Worksheet showing Days Accrued for all employees as of March 31, 2015. There was some confusion on how to interpret the figures presented; therefore, the Committee would like the table reworked and brought back to the next meeting.

Moved by: Jim Bester

THAT the Director provide an updated, recalculated Vacation Accrual Worksheet based on a 12-month period which includes, but is not limited to, the total amount of vacation and overtime projected to December 31, 2015.

CARRIED

(d) Staff Perspective (Mike Burla)

- Mike Burla explained that a workshop was held in 1994 before the disestablishment of regional planning commissions to determine the future of the organization. At that time, the following four goals were identified:
 1. Obtain a functional building
 2. Increase planning staff
 3. Improve staff wages
 4. Establish long-term funding
- With the implementation of the Finance Committee Recommendations, these four goals have been accomplished. It is suggested that a 5-10 year business plan is needed to determine the direction of the organization into the future. Committee consensus is that a retreat conducted by a facilitator is needed to address service levels, staffing levels, succession plan, provincial funding, and various other important issues.

Moved by: Don Anderberg

THAT administration come back with at least two options concerning long-term organizational planning and possible facilitated retreat with staff and Executive Committee.

AND THAT these steps be initiated toward the preparation of a 5-10 year business plan for the organization.

CARRIED

(e) Fee For Service Update

- Fee For Service as of June 26/15 was reviewed. The Rural IDP Project is approximately 2/3 complete, so the second payment will be billed out soon. Representatives from the M.D. of Willow Creek plan to approach the three rural municipalities not included in the project (Lethbridge County, M.D. of Pincher Creek and M.D. of Taber) to encourage them to apply for another Rural IDP grant.

Moved by: Don Anderberg

THAT the Executive Committee accept the Fee For Service updated June 26/15, as information.

CARRIED

5. ACCOUNTS

(a) Office Accounts – May 2015

5150	Staff Mileage	M. Burla	\$ 370.00
5150	Staff Mileage	S. Johnson	34.00
5151	Vehicle Gas & Maintenance	S. Johnson	54.98
5320	General Office Supplies	S. Johnson	145.10
5536	Rural IMDP Grant	S. Johnson	20.18
5151	Vehicle Gas & Maintenance	Imperial Oil	468.79
4140	Approval Fees	Michael Herweyer	150.00
5265	Utilities	City of Lethbridge	673.94
5280	Janitorial Services	Madison Ave Business Services	425.00
5320	General Office Supplies	Madison Ave Business Services	27.88
5285	Building Maintenance	Westburne	39.51
5285	Building Maintenance	Garrison Draper	250.00
5310	Telephone	Shaw	309.65
5310	Telephone	Bell Mobility	641.10
5310	Telephone	Yellow Pages	29.04
5320	General Office Supplies	Desjardin Card Services	50.91
5380	Printing & Printing Supplies	Desjardin Card Services	268.56
5570	Equipment Repairs & Maintenance	Desjardin Card Services	188.12
5320	General Office Supplies	Petty Cash (photopaper)	27.96
5520	Meetings	Petty Cash (green tea)	75.78
5536	Rural IMDP Grant	Petty Cash (Blakie Community Hall)	100.00
5330	Dues & Subscriptions	Vauxhall Advance	22.00
5330	Dues & Subscriptions	Claresholm Local Press	35.00
5380	Printing & Printing Supplies	Lethbridge Mobile Shredding (April) ...	22.00
5380	Printing & Printing Supplies	Lethbridge Mobile Shredding	22.00
5390	Graphic & Drafting Supplies	Continental Imaging Products	574.78
5390	Graphic & Drafting Supplies	Continental Imaging Products	1,278.00
5470	Computer Software	Pacific Alliance Technologies	5,250.00
5500	Subdivision Notification	Lethbridge Herald	274.56
5536	Rural IMDP Grant	Carseland Community Centre	50.00
5580	Equipment & Furniture Rental	Xerox Canada	2,389.58
1160	GST Receivable	GST Receivable	627.31
		TOTAL	<u>\$14,895.73</u>

Moved by: Jim Bester

THAT the Executive Committee approve the Office Accounts of May 2015 (\$14,895.73) as presented.

CARRIED

(b) Financial Statements –

- (i) January 1 - April 30, 2015**
- (ii) January 1 - May 31, 2015**

- Committee members felt that funds should be transferred to the Operating and Capital Reserve Funds now while the cash is available rather than waiting until the end of the year.

Moved by: Don Anderberg

THAT \$25,000 be allocated to both the Operating Reserve Fund and Capital Reserve Fund.

CARRIED

Moved by: Henry Van Hierden

THAT the Executive Committee approve the following unaudited Financial Statements, as presented:

January 1 - April 30, 2015

January 1 - May 31, 2015

CARRIED

6. EXECUTIVE REPORT

- Committee members reported on various projects and activities in their respective municipalities.

7. ADJOURNMENT

- The Executive Committee will not meet in August.

Moved by: David Hawco

THAT we adjourn the regular meeting of the Executive Committee of the Oldman River Regional Services Commission at 8:55 p.m. until **Thursday, September 10, 2015 at 7:00 p.m.**

CARRIED

/bj

CHAIR: 